

REAL INSTITUTE OF MANAGEMENT & RESEARCH, NAGPUR

(SAI SHRADDHA CHARITABLE TRUST)

Near Beltarodi Police Station, Beltarodi Road Nagpur-440037

Academic Calendar - Session 2023- 2024

MBA-II Semester (EVEN Sem)

re-Preparation of Semester –

- Declaration & Distribution in department (for staff)
 - a. Subject allotment (to be done minimum one month before commencement of classes)
 - b. Roll call sheet
 - c. Internal Marks Policy to Teachers (By HOD)
 - d. Mentoring sheets
 - e. Departmental Academic Calendar
 - f. Blank Subject File & Course File with index
 - g. Portfolio Distribution
- II. Display on Notice board (for students)
 - a. Room numbers of Classes & Subject Teacher Details.
 - b. Roll call list & Time-Table.
 - c. Unit Test Time Table.
 - d. Mentor-Mentee List.
 - e. Workshop/ Guest Lecture Schedule.
 - f. NSS Activity
 - g. Industrial Visit Plan

Sr. No.	EVENTS	Scheduled Date I semester
1	Submission related to subjects - a. Course Data Sheet b. Teaching Plan	2 nd January to 5 th January 2024
2	Meetings to be conducted with Head – a. Subject Teachers b. Mentors c. Individual meetings with all Portfolio in-charges	2 nd January to 5 th January 2024

10		15th January 2024
3	Commencing of Session	19 th January 2024
4	Student Mentoring 1 Conduction	30th January 2024
5	Assignment – I (On 2 Modules)	3 rd February 2024
	Guest Lecture	
	Unit Test- I Display of Time Table	15 th February 2024
_	Student Mentoring 1 report submission	29 th January 2024
6		07th February 2024
	Assignment Submission – I (On 2 Modules)	and February 2024
	Student Mentoring 2 Conduction	20th to 23rd February 202
	Unit Test 1 Exam Conduction (Syllabus – 1 & 2 Modules)	12th February 2024
7	Student Mentoring 2 report submission	12" February 2024
	NSS Activity (Chatrapati Shivaji Maharaji Jayanti)	20th February 2
	Industrial Visit / Picnic	
		23rd February 2024
8	Student Mentoring 3 Conduction	27th February 2024
	Student Mentoring 3 report submission	27th February 2021
		02 nd March 2024
	Assignment – II (On 3 Modules)	16 th March 2024
	Farewell Party	16 William 2021
_	la constitue de la constitue d	
	A Monthly Attendance Submission B Record of Attendance	
	G II 't Test Marke Display	12th March 2024
	D. Showing the answer sheet to students and discussion	
	with students E. Identification of Slow & Advanced Learners	
	Display of time table for Remedial classes	
	Assignment – II Submission	11th March 2024
	Unit Test-II Display of Time Table	15th March 2024
	Unit lest it 2.2-pag	
	Student Mentoring 4 Conduction	22 nd March 2024
	Unit Test II Exam Conduction (Syllabus – 3 & 4 units)	20th to 23rd March 2024
		20 10 20 11211
	a 1 4 Mantoning A report slipmission	
	Student Mentoring 4 report submission	
	a. Monthly Attendance submission b. Record of Attendance	
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners	22 nd March 2024
	 a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes 	
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners	22 nd March 2024 5 th April 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction	5 th April 2024
	 a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes 	
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction PUT Time Table Display	5 th April 2024 04 th April 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction	5 th April 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction PUT Time Table Display Last Teaching Day	5 th April 2024 04 th April 2024 06 Th April 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction PUT Time Table Display	5 th April 2024 04 th April 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction PUT Time Table Display Last Teaching Day Display of Unit Test - II Marks Showing the answer sheet to students and discussion with	5 th April 2024 04 th April 2024 06 Th April 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction PUT Time Table Display Last Teaching Day Display of Unit Test - II Marks Showing the answer sheet to students and discussion with students.	5 th April 2024 04 th April 2024 06 Th April 2024 10 th April 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes Student Mentoring 5 Conduction PUT Time Table Display Last Teaching Day Display of Unit Test - II Marks Showing the answer sheet to students and discussion with	5 th April 2024 04 th April 2024 06 Th April 2024

Sessional Examination Syllabus – 5 units	8 th -18 th April 2024
Showing the answer sheet to students and	
Display of Pre-University Test Marks on Notice board.	
a. Monthly Attendance submission	
b. Record of Attendance	20 th April 2024
Internal Marks Finalization	
End of Semester Submission (For Staff)	25 th April 2024
a. Subject File& Course File	•
b. Class Teacher File	
c. Portfolios files	
d. Mentoring Files	

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Signature of Officiating Principal
Offg. Principal

Real Institute of Management & Research

ote: The Academic Calendar is subject to the direction provided by the university and as per the availability academic resource persons. This can be changed under such circumstances.



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Near Beltarodi Police Station, Beltarodi Road Nagpur-440037

Academic Calendar - Session 2023-24

MBA-IV Semester (EVEN Sem)

Pre-Preparation of Semester -

- I. Declaration & Distribution in department (for staff)
 - a. Subject allotment (to be done minimum one month before commencement of classes)
 - b. Roll call sheet
 - c. Internal Marks Policy to Teachers (By HOD)
 - d. Mentoring sheets
 - e. Departmental Academic Calendar
 - f. Blank Subject File & Course File with index
- II. Display on Notice board (for students)
 - a. Room numbers of Classes & Subject Teacher Details.
 - b. Roll call list & Time-Table.
 - c. Unit Test Time Table.
 - d. Mentor-Mentee List.
 - e. Workshop/ Guest Lecture Schedule.
 - f. NSS Activity
 - g. Industrial Visit Plan

Sr.	EVENTS	Scheduled Date I semester
No.	Submission related to subjects -	th -
1	a. Course Data Sheet	2 nd January to 5 th January
	b. Teaching Plan	
	Meetings to be conducted with Head -	
	a. Subject Teachers	2 nd January to 5 th January
2	b. Mentors	
	c. Individual meetings with all Portfolio in-charges	

		15th January 2024
	Commencing of Session	
	Student Mentoring 1 Conduction	19 th January 2024 30 th January 2024
	Assignment – I (On 2 Modules)	
	Guest Lecture	3 rd February 2024
	Unit Test- I Display of Time Table	15 th February 2024
	Student Mentoring 1 report submission	29 th January 2024
	Assignment Submission – I (On 2 Modules)	07 th February 2024
	Student Mentoring 2 Conduction	2 nd February 2024
	Unit Test 1 Exam Conduction (Syllabus – 1 & 2 Modules)	20th to 23rd February 2024
7	Student Mentoring 2 report submission	12th February 2024
	NSS Activity (Chatrapati Shivaji Maharaji Jayanti)	20 th February 2024
	Industrial Visit / Picnic	
8	Student Mentoring 3 Conduction	23 rd February 2024
_	Student Mentoring 3 report submission	27th February 2024
	Assignment – II (On 3 Modules)	02 nd March 2024
	Project Title Submission	09 th March 2024
_	Farewell Party	16 th March 2024
	A Monthly Attendance submission B Record of Attendance C. Unit Test Marks Display D. Showing the answer sheet to students and discussion with students E. Identification of Slow & Advanced Learners	12 th March 2024
	Display of time table for Remedial classes Assignment – II Submission	11th Manual 2024
		11 th March 2024
	Synopsis Submission hard copy	16 th March 2024
	Unit Test-II Display of Time Table	15th March 2024
	Student Mentoring 4 Conduction	22 nd March 2024
	Unit Test II Exam Conduction (Syllabus – 3 & 4 units) Student Mentoring 4 report submission	20 th to 23 rd March 2024
	a. Monthly Attendance submission b. Record of Attendance c. Identification of Slow & Advanced Learners d. Display of time table for Remedial classes	22 nd March 2024
9	Student Mentoring 5 Conduction	5 th April 2024
_	PUT Time Table Display	04 th April 2024
_	Last Teaching Day	•
		06 Th April 2024
	Display of Unit Test - II Marks Showing the answer sheet to students and discussion with	10 th April 2024
-	students. Student Mentoring 5 report submission	12 th April 2024

12th April 2024

	Project report submission	15 th April 2024
	Project viva voce and Exit viva	April 2024
10	Student Feedback	18 th April 2024
	Sessional Examination Syllabus – 5 units	8 th -18 th April 2024
	Showing the answer sheet to students and Display of Pre-University Test Marks on Notice board.	
	a. Monthly Attendance submission b. Record of Attendance	20 th April 2024
	Internal Marks Finalization	
	End of Semester Submission (For Staff) a. Subject File& Course File b. Class Teacher File c. Portfolios files d. Mentoring Files	25 th April 2024



Signature of Officiating Principal

Offg. Principal
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